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# UTICA ROADRUNNERS BUSINESS MEETING

Monday, February 13th, 2023 6:00 pm, Boilermaker Headquarters

Board Attendance: Melissa Barlett, Andrew Rubino, Jenna Stefka, Erik Winberg, Matt Krush, Greg Jerome, Mason Hedeen (6:30), Rebecca LaPorte (6:30)

Meeting called to order at: 6:16

Motion to accept minutes from last meeting: Jenn, Mason 2nd, passes.

**INITIAL BUSINESS:**

* Race Directors Meeting was held at the Boilermaker office Feb 8th
  + Good turnout! About 20-25 folks
  + Updated the online race calendar with everyone’s races
  + USA Racing Donated $150 as a Thank You for hosting
  + $42 from a 50/50 raffle for DEI

## COMMITTEE REPORTS

### Activities & Events – Jenn Stefka

* + **Races**
    - **Run 2 End World Hunger (Rebecca/Mason 2023)**
      * Over $3,000 raised.
      * Big check is available, small check is being worked on
      * Presentation will be scheduled soon
    - **The UR Four Race Challenge -** Andrew Rubino
      * USA Racing has developed the artwork and swag
      * Andrew has connected with others who can help with the back-end transitions
      * Ready to go live Feb 15th
      * Open until April 1st so that runners can be transferred to SOS in time
    - **Save Our Switchbacks** - Sharon Scala
      * April 8, 2023
      * She just opened up registration
    - **Summer Sizzle** - Jim Mott
      * Proctor Park - Sunday, June 18, 2023
    - **Falling Leaves -** Andrew Rubino
      * September 24, 2023
      * Mike will be doing race day direction
    - **Skeleton Run -** Rob Kapfer
      * October 15, 2023
    - **New Year’s Run** at Accelerate - Jen Bachelder
  + Virtual Events
    - **FIVE after FIVE** - Jen Bachelder
      * Jen will need help if this will continue
      * May be combined with Scavenger Hunt
      * Melissa will connect with Jen and make a decision prior to the next meeting
* Activities - Limited
  + Scholarships - Greg Jerome
    - Greg has all the things and is ready to get this started
    - Call for candidates start in April
    - Travis, Erik, and Mason expressed interest
  + Boilermaker Training Program - Erik/Wendy/Matt
    - Start Date: Saturday March 4th, 2023
      * 16 participants signed up
      * Melissa and Jenna will get on the Messenger group from last year and ask everyone who wants to be involved to sign-up
    - Back court at Accelerate will be available for 4 weeks along with the track
    - Training plans are all set and will be sent out weekly as we go
      * Multiple levels for both 5K and 15K
    - Confirm speakers for first few weeks
      * March 4th Sneaker Store is confirmed
      * Abby/Nate?
      * Jeanine for nutrition?
    - Volunteers will be needed for water stations/safety but not until we are outside
  + Boilermaker Expo table and volunteers
    - Registration opens March 1st
    - <https://kesslerpromotions.com/vendors>
    - Jenna will sign us up and pass along needed info
  + Grand Prix - Gary LaShure
    - Races are finalized - Handbook will be updated
* 3/11/2023 Mad Mile 1 Mile Utica
* 4/2/2023 Fort to Fort 10K Rome
* 4/8/2023 Save Our Switchbacks 7.5K Utica
* 5/21/2023 Erie Canal Races 10 Mile Marcy

(new distance)

* 6/11/2023 Patriot Run 5K Rome

(new race)

* 6/18/2023 Summer Sizzle 5 Mile Utica
* 7/9/2023 Boilermaker 15K Utica
* 7/16/2023 Sundae Run 5K Richfield Springs

(new race)

* 8/18/2023 Woodsmens Field Days 10K Boonville
* ??? Tunnel to Towers 5K Utica
* 9/24/2023 Falling Leaves 14K Utica
* 10/15/2023 Skeleton Run 5K Deerfield
  + CNY Running Club Cup - Tim Kane
    - 2023 Cup schedule:
      * Fort to Fort 5K &10K, Rome (April 2)
      * Towpath Trail 5K & 10K, St. Johnsville (May 13)
      * Patriot Run 5K & 10K, Rome (June 11)
      * Sundae Run 5K & 10K, Richfield Springs (July 16)
      * Woodsmen's Run 10K, Boonville (August 18)
      * Falling Leaves 5K & 14K, Utica (September 24)
    - We are down to 5 teams this year. Syracuse & Rock City have dropped out
    - The major change this year is that either race at any event with two distances can count for team points
  + Development Runs - Ashley Mancini
    - DRuns will start May 10, 2023
  + Youth XC Training Program - Nate Getman
    - Will continue in the summer on Thursdays
* Activities - Ongoing
  + Volunteers - Jenn Stefka (through March meeting)
    - Race directors should notify coordinator three weeks before race/event for help with volunteers
  + Social - Sharon Scala
    - 2/11 Coffee Run was successful and well attended!
  + Banquet and Awards - Jenna Stefka/Melissa Barlett
    - Club Monarch March 18th from 6-10
      * Melissa has booked a DJ and will work on menu
    - Nominations for awards due Feb 15, 2023
      * Jenna is working on these and has started ordering items
    - Mileage forms were due January 31st, 2023
      * Chevrons have been added up
  + Thursday Night Runs - Wendy Bowers
    - Runs from the Mill Family Fitness Center in New York Mills 5:45pm
    - Mill Family Fitness Center offers $100 track with access to shower/locker rooms
* UR Supported Events
  + **Tunnel to Towers Utica 5k** - Phil Trzcinski/Alex Gonzalez
    - Date?
  + **Trenton Fish and Game Club Trail Run-Rob Kapfer**
    - August 6, 2023
    - Registration will open February 13th
    - $35
  + **Grateful for Graham 5k**
    - April 29th, 2023
* Committees
  + Diversity Committee - Melissa Barlett/Michelle Truett
    - **Run Against Racism**
      * Saturday, June 17th
    - Black History Month Event
      * Posting Black athletes on Facebook
      * Utica Parks Run on Sunday 2/19 starting at 2pm from Kemble Park around to MLK park and Johnson Park, 2.3 miles
  + Blood Drive - Andrew Rubino
    - Anyone who donated at the last drive is eligible to donate again Feb 24th, 2023
    - No specific drive planned at this point

### Administration & Finance

* + Financial - Travis Olivera
    - Invoice made to Utica First
    - Banking stuff updated and Travis is working on all other finance details
  + Merchandise - Sharon Scala
    - No new update
    - New hats are $20. Still some left.
  + Equipment and Rental - Phil Trzcinski
    - No new update
    - Trailer is stored at A & P for the winter
    - Everyone should now have access to the lock phone app
  + Membership - Rebecca LaPorte
    - No new update
  + Webpage/Race Calendar - Melissa Barlett
    - Race Calendar was updated at the Race Director’s meeting
    - Remember to email Melissa at [docbarlett@gmail.com](mailto:docbarlett@gmail.com) to update
  + Facebook & PR - Jen Bachelder/Andrew Rubino
  + Clubs & Organizations Liaisons - Melissa Barlett/Erik Winberg (USATF and RRCA)
    - Melissa provided an update from the RRCA Regional Zoom call, her notes can be found here: <https://docs.google.com/document/d/188MyrhllRYL7mEtRz2BPPyso7qPS9ENGoQ47qZ4xrkM/edit?usp=sharing>
  + Sponsorship
    - Will need a new coordinator
    - Melissa will put together some paperwork that people can easily use for any events or the club in general

**OLD BUSINESS:**

* Budget meeting - We need a date - waiting on Travis
* Code of Conduct items are in progress and occurring outside of Board meetings

**NEW BUSINESS:**

* Urban Run Utica - April 22, 2023
  + Saranac has worked with a group that does this in Buffalo and asked if we would want to do something like this here
  + Saturday 11am, free group run with demos etc. and gathering afterwards
  + 2-5 mile walk and run options
  + Could connect with the Boilermaker Training Program on that day
* Board Member Announcements
  + Sharon Scala has resigned from her position on the Board
    - Leaves VP-FA open
  + Jenn Stefka will be resigning from the Board effective March 19th
    - Looking for people to take over as volunteer coordinator and VP-AE and will be available to help out
* Elections for Open Positions
  + Motion for Melissa Barlett for VP-FA, Jenna, Mason 2nd
    - Passed unanimously
  + Motion for Rebecca for VP-AE, Jenna, Mason 2nd
    - Passed unanimously
  + Motion for Greg for secretary, Erik, Mason 2nd
    - Passed unanimously

Motion to adjourn Jenna, Matt 2nd

**Next Meeting: March, 13th 2023 at Boilermaker Headquarters - 6 pm**

**Future meeting dates:**

* April 10th
* May 8th
* June 12th
* July 10th
* August 14th
* September 11th
* October 9th
* November 13th
* December 11th