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# UTICA ROADRUNNERS BUSINESS MEETING

Monday, February 13th, 2023 6:00 pm, Boilermaker Headquarters

Board Attendance: Melissa Barlett, Andrew Rubino, Jenna Stefka, Erik Winberg, Matt Krush, Greg Jerome, Mason Hedeen (6:30), Rebecca LaPorte (6:30)

Meeting called to order at: 6:16

Motion to accept minutes from last meeting: Jenn, Mason 2nd, passes.

**INITIAL BUSINESS:**

* Race Directors Meeting was held at the Boilermaker office Feb 8th
	+ Good turnout! About 20-25 folks
	+ Updated the online race calendar with everyone’s races
	+ USA Racing Donated $150 as a Thank You for hosting
	+ $42 from a 50/50 raffle for DEI

## COMMITTEE REPORTS

### Activities & Events – Jenn Stefka

* + **Races**
		- **Run 2 End World Hunger (Rebecca/Mason 2023)**
			* Over $3,000 raised.
			* Big check is available, small check is being worked on
			* Presentation will be scheduled soon
		- **The UR Four Race Challenge -** Andrew Rubino
			* USA Racing has developed the artwork and swag
			* Andrew has connected with others who can help with the back-end transitions
			* Ready to go live Feb 15th
			* Open until April 1st so that runners can be transferred to SOS in time
		- **Save Our Switchbacks** - Sharon Scala
			* April 8, 2023
			* She just opened up registration
		- **Summer Sizzle** - Jim Mott
			* Proctor Park - Sunday, June 18, 2023
		- **Falling Leaves -** Andrew Rubino
			* September 24, 2023
			* Mike will be doing race day direction
		- **Skeleton Run -** Rob Kapfer
			* October 15, 2023
		- **New Year’s Run** at Accelerate - Jen Bachelder
	+ Virtual Events
		- **FIVE after FIVE** - Jen Bachelder
			* Jen will need help if this will continue
			* May be combined with Scavenger Hunt
			* Melissa will connect with Jen and make a decision prior to the next meeting
* Activities - Limited
	+ Scholarships - Greg Jerome
		- Greg has all the things and is ready to get this started
		- Call for candidates start in April
		- Travis, Erik, and Mason expressed interest
	+ Boilermaker Training Program - Erik/Wendy/Matt
		- Start Date: Saturday March 4th, 2023
			* 16 participants signed up
			* Melissa and Jenna will get on the Messenger group from last year and ask everyone who wants to be involved to sign-up
		- Back court at Accelerate will be available for 4 weeks along with the track
		- Training plans are all set and will be sent out weekly as we go
			* Multiple levels for both 5K and 15K
		- Confirm speakers for first few weeks
			* March 4th Sneaker Store is confirmed
			* Abby/Nate?
			* Jeanine for nutrition?
		- Volunteers will be needed for water stations/safety but not until we are outside
	+ Boilermaker Expo table and volunteers
		- Registration opens March 1st
		- <https://kesslerpromotions.com/vendors>
		- Jenna will sign us up and pass along needed info
	+ Grand Prix - Gary LaShure
		- Races are finalized - Handbook will be updated
* 3/11/2023 Mad Mile 1 Mile Utica
* 4/2/2023 Fort to Fort 10K Rome
* 4/8/2023 Save Our Switchbacks 7.5K Utica
* 5/21/2023 Erie Canal Races 10 Mile Marcy

 (new distance)

* 6/11/2023 Patriot Run 5K Rome

 (new race)

* 6/18/2023 Summer Sizzle 5 Mile Utica
* 7/9/2023 Boilermaker 15K Utica
* 7/16/2023 Sundae Run 5K Richfield Springs

 (new race)

* 8/18/2023 Woodsmens Field Days 10K Boonville
* ??? Tunnel to Towers 5K Utica
* 9/24/2023 Falling Leaves 14K Utica
* 10/15/2023 Skeleton Run 5K Deerfield
	+ CNY Running Club Cup - Tim Kane
		- 2023 Cup schedule:
			* Fort to Fort 5K &10K, Rome (April 2)
			* Towpath Trail 5K & 10K, St. Johnsville (May 13)
			* Patriot Run 5K & 10K, Rome (June 11)
			* Sundae Run 5K & 10K, Richfield Springs (July 16)
			* Woodsmen's Run 10K, Boonville (August 18)
			* Falling Leaves 5K & 14K, Utica (September 24)
		- We are down to 5 teams this year. Syracuse & Rock City have dropped out
		- The major change this year is that either race at any event with two distances can count for team points
	+ Development Runs - Ashley Mancini
		- DRuns will start May 10, 2023
	+ Youth XC Training Program - Nate Getman
		- Will continue in the summer on Thursdays
* Activities - Ongoing
	+ Volunteers - Jenn Stefka (through March meeting)
		- Race directors should notify coordinator three weeks before race/event for help with volunteers
	+ Social - Sharon Scala
		- 2/11 Coffee Run was successful and well attended!
	+ Banquet and Awards - Jenna Stefka/Melissa Barlett
		- Club Monarch March 18th from 6-10
			* Melissa has booked a DJ and will work on menu
		- Nominations for awards due Feb 15, 2023
			* Jenna is working on these and has started ordering items
		- Mileage forms were due January 31st, 2023
			* Chevrons have been added up
	+ Thursday Night Runs - Wendy Bowers
		- Runs from the Mill Family Fitness Center in New York Mills 5:45pm
		- Mill Family Fitness Center offers $100 track with access to shower/locker rooms
* UR Supported Events
	+ **Tunnel to Towers Utica 5k** - Phil Trzcinski/Alex Gonzalez
		- Date?
	+ **Trenton Fish and Game Club Trail Run-Rob Kapfer**
		- August 6, 2023
		- Registration will open February 13th
		- $35
	+ **Grateful for Graham 5k**
		- April 29th, 2023
* Committees
	+ Diversity Committee - Melissa Barlett/Michelle Truett
		- **Run Against Racism**
			* Saturday, June 17th
		- Black History Month Event
			* Posting Black athletes on Facebook
			* Utica Parks Run on Sunday 2/19 starting at 2pm from Kemble Park around to MLK park and Johnson Park, 2.3 miles
	+ Blood Drive - Andrew Rubino
		- Anyone who donated at the last drive is eligible to donate again Feb 24th, 2023
		- No specific drive planned at this point

### Administration & Finance

* + Financial - Travis Olivera
		- Invoice made to Utica First
		- Banking stuff updated and Travis is working on all other finance details
	+ Merchandise - Sharon Scala
		- No new update
		- New hats are $20. Still some left.
	+ Equipment and Rental - Phil Trzcinski
		- No new update
		- Trailer is stored at A & P for the winter
		- Everyone should now have access to the lock phone app
	+ Membership - Rebecca LaPorte
		- No new update
	+ Webpage/Race Calendar - Melissa Barlett
		- Race Calendar was updated at the Race Director’s meeting
		- Remember to email Melissa at docbarlett@gmail.com to update
	+ Facebook & PR - Jen Bachelder/Andrew Rubino
	+ Clubs & Organizations Liaisons - Melissa Barlett/Erik Winberg (USATF and RRCA)
		- Melissa provided an update from the RRCA Regional Zoom call, her notes can be found here: <https://docs.google.com/document/d/188MyrhllRYL7mEtRz2BPPyso7qPS9ENGoQ47qZ4xrkM/edit?usp=sharing>
	+ Sponsorship
		- Will need a new coordinator
		- Melissa will put together some paperwork that people can easily use for any events or the club in general

**OLD BUSINESS:**

* Budget meeting - We need a date - waiting on Travis
* Code of Conduct items are in progress and occurring outside of Board meetings

**NEW BUSINESS:**

* Urban Run Utica - April 22, 2023
	+ Saranac has worked with a group that does this in Buffalo and asked if we would want to do something like this here
	+ Saturday 11am, free group run with demos etc. and gathering afterwards
	+ 2-5 mile walk and run options
	+ Could connect with the Boilermaker Training Program on that day
* Board Member Announcements
	+ Sharon Scala has resigned from her position on the Board
		- Leaves VP-FA open
	+ Jenn Stefka will be resigning from the Board effective March 19th
		- Looking for people to take over as volunteer coordinator and VP-AE and will be available to help out
* Elections for Open Positions
	+ Motion for Melissa Barlett for VP-FA, Jenna, Mason 2nd
		- Passed unanimously
	+ Motion for Rebecca for VP-AE, Jenna, Mason 2nd
		- Passed unanimously
	+ Motion for Greg for secretary, Erik, Mason 2nd
		- Passed unanimously

Motion to adjourn Jenna, Matt 2nd

**Next Meeting: March, 13th 2023 at Boilermaker Headquarters - 6 pm**

**Future meeting dates:**

* April 10th
* May 8th
* June 12th
* July 10th
* August 14th
* September 11th
* October 9th
* November 13th
* December 11th