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# UTICA ROADRUNNERS BUSINESS MEETING

Monday, March 13th, 2023 6:00 pm, Boilermaker Headquarters

Board Attendance: Melissa Barlett, Andrew Rubino, Jenna Stefka, Travis Olivera, Matt Krush, Greg Jerome, Mason Hedeen, Erik Winberg

Meeting called to order at: 6:07

Motion to accept minutes from last meeting: Jenna, Mason 2nd

**INITIAL BUSINESS**

* Jen Bacheldor stepping down from the board
* Three board seats currently open

## COMMITTEE REPORTS

### Activities & Events – Rebecca LaPorte (Jenna Stefka)

* + **Races**
    - **The UR Four Pack -** Andrew Rubino
      * The Four Pack is live!
      * Registration is low (around 20)
      * Registration closes April 1st
      * Continuing to promote
    - **Save Our Switchbacks** - Sharon Scala
      * April 8, 2023
      * Registration is open; around 30 registered not included 4 Pack
      * Shirt guarantee ends March 27
      * Zoo event the same day
    - **Summer Sizzle** - Jim Mott
      * Proctor Park - Sunday, June 18, 2023
      * Registration is open
      * Jim is working on a partnership with the 72 Tavern as a major sponsor for the race
    - **Falling Leaves -** Andrew Rubino
      * September 24, 2023
      * Working on securing an indoor space for registration (Marriott, Landmark, etc.)
    - **Skeleton Run -** Rob Kapfer
      * October 15, 2023
    - **Run 2 End World Hunger (Rebecca/Mason 2023)**
      * Andrew will get the check to Rocco on 3/15
    - **New Year’s Run** at Accelerate - Jen Bachelder
  + Virtual Events
    - **FIVE after FIVE** - Vacant
      * In person or virtual? Add-on to Four Pack?
      * Melissa and Matt will take over
* Activities - Limited
  + Scholarships - Greg Jerome
    - Committee is ready to go
    - Call for candidates start in April
    - Travis, Erik, and Mason are on board
    - OHM BOCES Districts
  + Boilermaker Training Program - Erik/Wendy/Matt
    - Start Date: Saturday March 4th, 2023
    - 62 signed up, all are club members
    - Will need more volunteers when they train outside (Sat. 7:30 AM)
  + Boilermaker Expo table and volunteers
    - Registration opens March 1st - Jenna
    - https://kesslerpromotions.com/vendors
  + Grand Prix - Gary LaShure
    - Mad Mile completed
    - Upcoming:
      * 4/2/2023 Fort to Fort
      * 4/8/2023 Save Our Switchbacks
  + CNY Running Club Cup - Tim Kane
    - 2023 Cup schedule:
      * Fort to Fort 5K &10K, Rome (April 2)
      * Towpath Trail 5K & 10K, St. Johnsville (May 13)
      * Patriot Run 5K & 10K, Rome (June 11)
      * Sundae Run 5K & 10K, Richfield Springs (July 16)
      * Woodsmen's Run 10K, Boonville (August 18)
      * Falling Leaves 5K & 14K, Utica (September 24)
  + Development Runs - Ashley Mancini
    - DRuns will start May 10, 2023
  + Youth XC Training Program - Nate Getman
    - Will continue in the summer on Thursdays July/Aug
* Activities - Ongoing
  + Volunteers - Jenn Stefka & Rebecca
    - Race directors should notify coordinator three weeks before race/event for help with volunteers
    - Have Melissa update emails on online form
  + Social - Sharon Scala
    - March/April?
  + Banquet and Awards - Jenna Stefka/Melissa Barlett
    - Club Monarch March 18th from 6-10
    - All awards are ready
  + Thursday Night Runs - Wendy Bowers
    - Runs from the Mill Family Fitness Center in New York Mills 5:45pm
    - Mill Family Fitness Center offers $100 track with access to shower/locker rooms
    - Andrew working on a possible membership deal for next year at Mill Family Fitness Center
* UR Supported Events
  + **Tunnel to Towers Utica 5k** - Phil Trzcinski/Alex Gonzalez
    - August 20, 2023
    - Lots of related events prior
  + **Trenton Fish and Game Club Trail Run-Rob Kapfer**
    - August 6, 2023
    - Registration open
    - $35
  + **Grateful for Graham 5k**
    - April 29th, 2023
    - Timed, awards, 150 current registrations
* Committees
  + Diversity Committee - Melissa Barlett/Michelle Truett
    - Cornhill run 2/23
    - **Run Against Racism**
      * Saturday, June 17th
    - Black History Month Event recap
  + Blood Drive - Andrew Rubino
    - Looking at dates over summer, Juneteenth?

### Administration & Finance – Melissa Barlett

* + Financial - Travis Olivera
    - Report submitted
    - Budget Meeting needs to be scheduled
    - New reimbursement form
    - Policy needed for tax exempt forms, reimbursement of tax paid
    - Cash needed for banquet to make change
  + Merchandise - Sharon Scala
    - Still have hats
  + Equipment and Rental - Phil Trzcinski
    - Trailer is stored at A&P for the winter
    - Phil will move the trailer for SOS on 4/1
    - Need a new generator and gas can ($650)
    - Solar panels and batteries are also a possibility
  + Membership - Rebecca LaPorte
    - Updates - 407 members (257 memberships)
    - 2022 - 494 members (311 memberships)
  + Webpage/Race Calendar - Melissa Barlett/Sharon
    - Remember to email Melissa at [docbarlett@gmail.com](mailto:docbarlett@gmail.com) to update
  + Facebook & PR - Jen Bachelder/Andrew Rubino
    - Jen will continue running Facebook page
  + Clubs & Organizations Liaisons - Melissa Barlett/Erik Winberg (USATF and RRCA)
    - RRCA Convention March 23 - 26
    - Shoe recycling program
  + Sponsorship
    - Need a new coordinator

**OLD BUSINESS:**

* Urban Run Utica - April 22, 2023
  + Saranac Brewery
  + Yoga at 10:15am; Run at 11am; Drinks at Noon
  + The Sneaker Store is attending, Brooks Running demo, Utica Coffee provided
  + Connect with the Boilermaker Training Program on that day

**NEW BUSINESS:**

* Code of Conduct workgroup recommendations
  + Motion to accept the recommendation from the workgroup, Travis, Jenna 2nd
    - Motion passed with unanimous vote
    - There is a need for work on Club policies in general
* Suggestions for who to fill open board seats
* Announcements
* Thank you to Jenna for all her work on the board!

Meeting adjourned at 7:42. Melissa, Mason 2nd

**Next Meeting: April, 10th 2023 at Boilermaker Headquarters - 6 pm**

**Future meeting dates:**

* May 8th
* June 12th
* July 10th
* August 14th
* September 11th
* October 9th
* November 13th
* December 11th