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# UTICA ROADRUNNERS BUSINESS MEETING

Monday, March 13th, 2023 6:00 pm, Boilermaker Headquarters

Board Attendance: Melissa Barlett, Andrew Rubino, Jenna Stefka, Travis Olivera, Matt Krush, Greg Jerome, Mason Hedeen, Erik Winberg

Meeting called to order at: 6:07

Motion to accept minutes from last meeting: Jenna, Mason 2nd

**INITIAL BUSINESS**

* Jen Bacheldor stepping down from the board
* Three board seats currently open

## COMMITTEE REPORTS

### Activities & Events – Rebecca LaPorte (Jenna Stefka)

* + **Races**
		- **The UR Four Pack -** Andrew Rubino
			* The Four Pack is live!
			* Registration is low (around 20)
			* Registration closes April 1st
			* Continuing to promote
		- **Save Our Switchbacks** - Sharon Scala
			* April 8, 2023
			* Registration is open; around 30 registered not included 4 Pack
			* Shirt guarantee ends March 27
			* Zoo event the same day
		- **Summer Sizzle** - Jim Mott
			* Proctor Park - Sunday, June 18, 2023
			* Registration is open
			* Jim is working on a partnership with the 72 Tavern as a major sponsor for the race
		- **Falling Leaves -** Andrew Rubino
			* September 24, 2023
			* Working on securing an indoor space for registration (Marriott, Landmark, etc.)
		- **Skeleton Run -** Rob Kapfer
			* October 15, 2023
		- **Run 2 End World Hunger (Rebecca/Mason 2023)**
			* Andrew will get the check to Rocco on 3/15
		- **New Year’s Run** at Accelerate - Jen Bachelder
	+ Virtual Events
		- **FIVE after FIVE** - Vacant
			* In person or virtual? Add-on to Four Pack?
			* Melissa and Matt will take over
* Activities - Limited
	+ Scholarships - Greg Jerome
		- Committee is ready to go
		- Call for candidates start in April
		- Travis, Erik, and Mason are on board
		- OHM BOCES Districts
	+ Boilermaker Training Program - Erik/Wendy/Matt
		- Start Date: Saturday March 4th, 2023
		- 62 signed up, all are club members
		- Will need more volunteers when they train outside (Sat. 7:30 AM)
	+ Boilermaker Expo table and volunteers
		- Registration opens March 1st - Jenna
		- https://kesslerpromotions.com/vendors
	+ Grand Prix - Gary LaShure
		- Mad Mile completed
		- Upcoming:
			* 4/2/2023 Fort to Fort
			* 4/8/2023 Save Our Switchbacks
	+ CNY Running Club Cup - Tim Kane
		- 2023 Cup schedule:
			* Fort to Fort 5K &10K, Rome (April 2)
			* Towpath Trail 5K & 10K, St. Johnsville (May 13)
			* Patriot Run 5K & 10K, Rome (June 11)
			* Sundae Run 5K & 10K, Richfield Springs (July 16)
			* Woodsmen's Run 10K, Boonville (August 18)
			* Falling Leaves 5K & 14K, Utica (September 24)
	+ Development Runs - Ashley Mancini
		- DRuns will start May 10, 2023
	+ Youth XC Training Program - Nate Getman
		- Will continue in the summer on Thursdays July/Aug
* Activities - Ongoing
	+ Volunteers - Jenn Stefka & Rebecca
		- Race directors should notify coordinator three weeks before race/event for help with volunteers
		- Have Melissa update emails on online form
	+ Social - Sharon Scala
		- March/April?
	+ Banquet and Awards - Jenna Stefka/Melissa Barlett
		- Club Monarch March 18th from 6-10
		- All awards are ready
	+ Thursday Night Runs - Wendy Bowers
		- Runs from the Mill Family Fitness Center in New York Mills 5:45pm
		- Mill Family Fitness Center offers $100 track with access to shower/locker rooms
		- Andrew working on a possible membership deal for next year at Mill Family Fitness Center
* UR Supported Events
	+ **Tunnel to Towers Utica 5k** - Phil Trzcinski/Alex Gonzalez
		- August 20, 2023
		- Lots of related events prior
	+ **Trenton Fish and Game Club Trail Run-Rob Kapfer**
		- August 6, 2023
		- Registration open
		- $35
	+ **Grateful for Graham 5k**
		- April 29th, 2023
		- Timed, awards, 150 current registrations
* Committees
	+ Diversity Committee - Melissa Barlett/Michelle Truett
		- Cornhill run 2/23
		- **Run Against Racism**
			* Saturday, June 17th
		- Black History Month Event recap
	+ Blood Drive - Andrew Rubino
		- Looking at dates over summer, Juneteenth?

### Administration & Finance – Melissa Barlett

* + Financial - Travis Olivera
		- Report submitted
		- Budget Meeting needs to be scheduled
		- New reimbursement form
		- Policy needed for tax exempt forms, reimbursement of tax paid
		- Cash needed for banquet to make change
	+ Merchandise - Sharon Scala
		- Still have hats
	+ Equipment and Rental - Phil Trzcinski
		- Trailer is stored at A&P for the winter
		- Phil will move the trailer for SOS on 4/1
		- Need a new generator and gas can ($650)
		- Solar panels and batteries are also a possibility
	+ Membership - Rebecca LaPorte
		- Updates - 407 members (257 memberships)
		- 2022 - 494 members (311 memberships)
	+ Webpage/Race Calendar - Melissa Barlett/Sharon
		- Remember to email Melissa at docbarlett@gmail.com to update
	+ Facebook & PR - Jen Bachelder/Andrew Rubino
		- Jen will continue running Facebook page
	+ Clubs & Organizations Liaisons - Melissa Barlett/Erik Winberg (USATF and RRCA)
		- RRCA Convention March 23 - 26
		- Shoe recycling program
	+ Sponsorship
		- Need a new coordinator

**OLD BUSINESS:**

* Urban Run Utica - April 22, 2023
	+ Saranac Brewery
	+ Yoga at 10:15am; Run at 11am; Drinks at Noon
	+ The Sneaker Store is attending, Brooks Running demo, Utica Coffee provided
	+ Connect with the Boilermaker Training Program on that day

**NEW BUSINESS:**

* Code of Conduct workgroup recommendations
	+ Motion to accept the recommendation from the workgroup, Travis, Jenna 2nd
		- Motion passed with unanimous vote
		- There is a need for work on Club policies in general
* Suggestions for who to fill open board seats
* Announcements
* Thank you to Jenna for all her work on the board!

Meeting adjourned at 7:42. Melissa, Mason 2nd

**Next Meeting: April, 10th 2023 at Boilermaker Headquarters - 6 pm**

**Future meeting dates:**

* May 8th
* June 12th
* July 10th
* August 14th
* September 11th
* October 9th
* November 13th
* December 11th