



UTICA ROADRUNNERS BUSINESS MEETING

Monday, December 8, 2025 6:15 pm, Boilermaker Headquarters

Board Attendance:

Meeting called to order at:

Motion to accept minutes from last meeting:

INITIAL BUSINESS

- Welcome new board members Linley Bingham, Paige Marraffa, and Donna Morreall
- Presentation from Route 20 Roadies

COMMITTEE REPORTS

- **Activities & Events – Erik Winberg**

- **Races**

- **Four Race Challenge** - Andrew Rubino
 - USA Racing in design process
 - Discuss swag options
 - Further discussion about how long the offer will last and how much
 - Launch early January
 - **Save Our Switchbacks** - Melissa Barlett
 - April 18, 2026
 - **Summer Sizzle** - Travis Olivera
 - June 21, 2026
 - **Falling Leaves** - Andrew Rubino
 - September 27, 2026
 - **Skeleton Run** - Rob Kapfer
 - October 18, 2026
 - **Run 2 End Hunger** – Rebecca LaPorte Mason Hedeem
 - Recap
 - **New Year's Run** – Melissa Barlett
 - Discussion for 2026
 - Sneaker Store interested in working with Club for combined event
 - E. Winberg willing to set up small kids obstacle course in Forte Gym

- **Virtual Events**

- **FIVE after FIVE** – Melissa Barlett & Andy Hartnett

- No report
- Activities - Limited
 - Scholarships - Travis Olivera
 - No report
 - Boilermaker Training Program - Erik Winberg/Peter Angelini/Amanda Hartnett
 - ***Need start date***
 - Boilermaker Expo table and volunteers
 - No report
 - Grand Prix - Gary LaShure
 - No Report
 - CNY Running Club Cup - James Kuny
 - Paige and Mary Ann will co-captain
 - For next year, need to give more information to the participants on how they score points at the beginning of the year
 - Cliff's Gift Card: \$300 in gift cards donated - review who still needs cards
 - Development Runs - Ashley Mancini
 - Shirt Design contest for 2026
 - Youth XC Training Program - Nate Getman & Abbie Sutliff
 - No Report
- Activities - Ongoing
 - Volunteers - Rebecca LaPorte
 - New Years Day Run
 - Social - Melissa Barlett & Rebecca LaPorte
 - November Happy Hour - in tandem with Safety Run
 - January Happy Hour
 - Banquet and Awards - Jenna Stefka/Melissa Barlett/Ashley Mancini
 - Discussion of location
 - February 28th or March 7th as tentative dates
 - Racing team/Captains - Andrew Hartnett
 - Willow (Discount codes available)
 - Ugly Sweater 5k - how did it go?
- UR Supported Events
 - **Grateful for Graham 5k** - Amanda Robertello
 - May 2, 2026
 - **Trenton Fish and Game Club Trail Run-Rob Kapfer**
 - August 2, 2026
 - **Tunnel to Towers Utica 5k** - Phil Trzcinski/Alex Gonzalez
 - August 16, 2026
- Committees
 - Diversity Committee - Melissa Barlett/Michelle Truett
 - On Hold no updates
 - Blood Drive - Andrew Rubino
 - End of January Drive
 - either 1/24 or 1/31 at Maynard Fire Department 9am to 2pm

- **Administration & Finance – Melissa Barlett**

- Financial - James Kuny
 - Report
- Merchandise - Frank Vellone
 - Continue UR Merch Table @Running Events, planning to table at Run2End Hunger — Need volunteer to manage
 - Coordination between Sneaker Store and USA Racing to stock UR Gear
 - Set up online store with USA Racing
 - Connect with Summer Sizzle Race
 - singlets (\$30) ■ tshirts (\$5)
 - cow bells (\$3) ■ hats (\$10)
 - blankets (\$25) ■ hoodie (\$20)
- Equipment and Rental - Phil Trzcinski
 - Insurance and Registration update
- Membership - Rebecca LaPorte
 - # members currently current memberships
- Webpage/Race Calendar - Melissa Barlett & Andy Hartnett
 - Rubino organizing bios for Hartnett - On Hold
 - If you notice something is out of date let Melissa and Andy know
- Facebook & PR - Andy Hartnett
 - Point person to collect content and send to Michelle for Newsletter
- Newsletter
 - deadline is 20th of each month
 - Ad Purchases
 - Promos of Award Nominations
 - Nominate members for profiles - email George or Rubino
- Clubs & Organizations Liaisons - Melissa Barlett/Erik Winberg (USATF and RRCA)
 - Club insurance obtained
- Sponsorship - David Dietz
 - Updates
 - Research On-Brand company for Club donations
 - Looking to get sponsorships for Four Run Challenge - David/Melissa
 - Pick Deadline for 2026
 - If you have a business interested in sponsoring please see David
 - make ad for Splitimes
 - If you know any organization or business who would like to help with volunteering please connect with David and Rebecca
- Non-Profit
 - Melissa Updated Non-Profit documentation
 - \$500 per year
 - Ineligible for 2 years

OLD BUSINESS:

- Safety Run - Tuesday November 25th at 6:30pm
 - Recap
- Tilden Hill Farm Trails - Verona
 - 12 miles of trails open for running, biking, camping
 - Discussion of run and bike relay, group runs, special event

NEW BUSINESS:

- Mile Marker Sign - 5 years for \$2,125
- Race Directors Meeting
- Executive Board Elections
- Verify 2026 meeting dates

ANNOUNCEMENTS:

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Meeting adjourned at

Next Meeting: January 12, 2026 at 6:15 at Boilermaker Headquarters

Future meeting dates for 2026:

February 9, March 9, April 13, May 11, June 8, *July 13, August 10,
September 14, **October 12, November 9, December 14

*Boilermaker Monday

**Columbus Day