



UTICA ROADRUNNERS BUSINESS MEETING

Monday, January 12, 2026 6:15 pm, Boilermaker Headquarters

Board Attendance:

Meeting called to order at:

Motion to accept minutes from last meeting:

INITIAL BUSINESS

- Update Handbook

COMMITTEE REPORTS

- **Activities & Events – Erik Winberg**
 - **Races**
 - **Four Race Challenge** - Andrew Rubino
 - Setting up Swag Store with USA Racing
 - Discussion of items
 - Falling Leaves Discount Codes active
 - **Save Our Switchbacks** - Melissa Barlett
 - April 18, 2026
 - **Summer Sizzle** - Travis Olivera
 - June 21, 2026
 - **Falling Leaves** - Andrew Rubino
 - September 27, 2026
 - **Skeleton Run** - Rob Kapfer
 - October 18, 2026
 - **Run 2 End Hunger** – Rebecca LaPorte Mason Hedeen
 - Financial status
 - **New Year's Run** – Melissa Barlett
 - Discussion of continuing the event
 - **Virtual Events**
 - **FIVE after FIVE** – Melissa Barlett & Andy Hartnett
 - No report
- **Activities - Limited**
 - **Scholarships** - Travis Olivera
 - No report
 - **Boilermaker Training Program** - Erik Winberg/Peter Angelini/Amanda Hartnett
 - ***Start date*** - Saturday February 28th, 2026 7:30am

- Volunteers needed?
- Boilermaker Expo table and volunteers
 - No report
- Grand Prix - Gary LaShure
 - Must be member by March 12th to be eligible
- CNY Running Club Cup - Paige and Mary Ann
 - Advertise and recruit members to participate
 - Provide information to the participants on how they score points
 - Connect with Roman Runners to hand off the program
 - Cliff's Gift Card: \$300 in gift cards donated - Ashley M is working on
- Development Runs - Ashley Mancini
 - Shirt Design contest for 2026
- Youth XC Training Program - Nate Getman & Abbie Sutliff
 - No Report
- Activities - Ongoing
 - Social - Melissa Barlett & Rebecca LaPorte
 - January Happy Hour
 - Beer Hub, January 23rd @ 6:00pm
 - Drink tokens for first 20 members
 - Rubino will remind owner
 - Banquet and Awards - Jenna Stefka/Melissa Barlett/Ashley Mancini
 - February 28th - 5pm to 9pm
 - Runsignup page is live
 - Updates
 - Racing team/Captains - Andrew Hartnett
 - Upcoming events
 - Make social post asking what members are running
 - Start reaching out to races for discounts
 - Reach out to members for training runs
- UR Supported Events
 - **Grateful for Graham 5k** - Amanda Robertello
 - May 2, 2026
 - **Trenton Fish and Game Club Trail Run-Rob Kapfer**
 - August 2, 2026
 - **Tunnel to Towers Utica 5k** - Phil Trzcinski/Alex Gonzalez
 - August 16, 2026
- Committees
 - Diversity Committee - Melissa Barlett/Michelle Truett
 - On Hold no updates
 - Blood Drive - Andrew Rubino
 - Jan 31st at Maynard Fire Department 9am to 2pm
 - Looking for committee members
 - Make event page on socials
 - Discussion of giveaways

- **Administration & Finance – Melissa Barlett**
 - Financial - James Kuny
 - Report
 - Mile Marker Payment – was this received?
 - Budget meeting date
 - Merchandise - Frank Vellone
 - Continue UR Merch Table @ Running Events
 - Coordination between Sneaker Store and USA Racing to stock UR Gear
 - Set up online store with USA Racing
 - singlets (\$30)
 - cow bells (\$3)
 - blankets (\$25)
 - tshirts (\$5)
 - hats (\$10)
 - hoodie (\$20)
 - Equipment and Rental - Phil Trzcinski
 - Insurance and Registration update
 - Payment for AED
 - Membership - Rebecca LaPorte
 - # members currently current memberships
 - Webpage/Race Calendar - Melissa Barlett & Andy Hartnett
 - Michelle is organizing bios - <https://forms.gle/pA8k6NY4cbxHV9AX9>
 - Webpage Updates
 - Facebook & PR - Andy Hartnett
 - Point person to collect content and send to Michelle for Newsletter
 - Newsletter
 - deadline is 20th of each month
 - Ad Purchases
 - Promos of Award Nominations
 - Nominate members for profiles - email George or Rubino
 - Clubs & Organizations Liaisons - Melissa Barlett/Erik Winberg (USATF and RRCA)
 - Club insurance obtained
 - Sponsorship - David Dietz
 - Sponsorships for Four Race — Due Feb 20th
 - Update for On-Brand company for Club donations - Rebecca
 - Advertise for Sponsorship opportunities in Splitimes
 - If you know any organization or business who would like to help with volunteering please connect with David and Rebecca
 - Non-Profit
 - Melissa Updated Non-Profit documentation
 - \$500 per year
 - Ineligible for 2 years
 - Post to webpage

OLD BUSINESS:

- Race Directors Meeting - Tuesday January 27th at 6:00pm
 - Rubino ordering food and getting beverages

- Tilden Hill Farm Trails - Verona
 - 12 miles of trails open for running, biking, camping
 - Discussion of run and bike relay, group runs, special event
 - Invited to Race Directors meeting

NEW BUSINESS:

- Magnetic Bib Pins for swag - Linley
 - <https://bibboards.com/pages/b2b-custom>
- Race Directors Meeting - Tuesday January 27th at 6:00pm - Rubino
- Delta Lake Bruch Run - Sunday February 8th - Tommy

ANNOUNCEMENTS:

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Meeting adjourned at

Next Meeting: February 9, 2026 at 6:15 at Boilermaker Headquarters

Future meeting dates for 2026:

March 9, April 13, May 11, June 8, *July 13, August 10,
September 14, **October 12, November 9, December 14

*Boilermaker Monday

**Columbus Day