



UTICA ROADRUNNERS BUSINESS MEETING

Monday, June 8, 2026 6:15 pm, Boilermaker Headquarters

Board Attendance: Andrew Rubino, Melissa Barlett, PJ Marraffa, Andy Hartnett, James Kuny, Frank Vellone, Donna Morreall, Rebecca LaPorte, Tommy Carlson

Meeting called to order at: 6:18pm

Motion to accept minutes from last meeting: 1st D. Morreall 2nd F. Vellone

INITIAL BUSINESS

- Decide on July Meeting - Boilermaker Office may be difficult to get in to as the gate is usually locked the day after Boilermaker. Could also meet elsewhere like Nail Creek. Determined we will hold the July meeting on the scheduled date and plan to meet at the Boilermaker office.

COMMITTEE REPORTS

- **Activities & Events – Erik Winberg**
 - **Races**
 - **Four Race Challenge** - Andrew Rubino
 - Working on backpack redesign or refund - Andrew will connect with Joe and provide an update at the next meeting. We need to determine if people would want a refund with the redesign.
 - **Save Our Switchbacks** - Melissa Barlett
 - 2027 date not yet finalized
 - No report
 - **Summer Sizzle** - Travis Olivera
 - June 21, 2026
 - Rubino will contact City about EMS and unlocking bathrooms
 - Plogging Run scheduled for Thursday June 11 @ 6PM at Proctor Park where the start is
 - Travis will bring bags and 5 grabbers
 - Requesting gloves - Rebecca will assist in procuring gloves and will connect with Travis about numbers and sizes
 - Rebecca will send out email for volunteers on Friday June 12
 - **Falling Leaves** - Andrew Rubino
 - September 27, 2026
 - Rubino working on permit
 - Deposit for hotel submitted

- Herkimer-Oneida Counties Transportation Council will table at packet pickup
 - Chocolate milk has been verbally confirmed for the event
- **Skeleton Run** - Rob Kapfer
 - October 18, 2026
 - Registration is open
 - Price will increase to \$35 after the Boilermaker
 - Insurance confirmed, TNT timing confirmed
 - Cost for swag is \$12/shirt
 - Will connect with Sneaker Store for packet pickup
 - Planning on connection with the Riggie Run again
- **Run 2 End Hunger** – Rebecca LaPorte Mason Hedeon
 - No update
- **New Year's Run** – Melissa Barlett
 - Work with Grow and Stride OR Bus to Boonville for 2027
- Virtual Events
 - **FIVE after FIVE** – Melissa Barlett & Andy Hartnett
 - Shirts were delivered to trailer on June 2
 - There is a list of folks who need their merch, we can start distributing at Dev Run. Just make sure to mark it off the list once it is collected. Will allow pickup starting at 6:40pm at the Dev Run Finish Line. Pickup will also be available Boilermaker Training Program and Summer Sizzle Packet Pickup (upon request only).
 - Still need to put together and distribute prize packs, those will be distributed at the Boilermaker Expo
- Activities - Limited
 - Scholarships - Travis Olivera
 - Committee meeting scheduled for June 9 at 5pm virtually
 - Wednesday June 24th at the Development Run for ceremony
 - Need to confirm that Paul O. is aware of the scheduled date - Andrew will follow up
 - Boilermaker Training Program - Erik Winberg/Peter Angelini/Amanda Hartnett
 - Volunteer email will be sent Friday June 19 for Frankie Run Volunteers
 - Frankie Run
 - Runs have been well attended, working on hills now
 - Planning an easier run the day before Summer Sizzle
 - Boilermaker Expo table and volunteers
 - Insurance and Application submitted
 - Melanie Crisino reached out about parking pass
 - Rebecca will send volunteer email Friday June 26 and Monday July 6
 - Grand Prix - Gary LaShure
 - Discuss UR singlet for members who participate or possibly backpack, tabled for now and discussing next season
 - CNY Running Club Cup - Paige and Mary Ann
 - Advertise and recruit members to participate

- Cliff's Gift Card: \$300 in gift cards — gift cards received, award presented to Mike Clifford for business supporter
 - Will make sure to put in the SpliTimes
 - 4 gift cards have been sent out!
 - Next Race is Patriot Run June 14th
 - Development Runs - Ashley Mancini
 - Form for volunteers to sign up ahead of time, seems to be going well. New volunteers have been signing up
 - Saranac night went well - gave samples and some swag
 - Ashley requested a koozie for UR logo for those who complete all D runs, if she has capacity and budget she can look into it when ordering the shirts. Melissa will look into it during the shirt ordering process as an add on. Request for black or red koozie and white logo
 - Youth XC Training Program - Nate Getman & Abbie Sutliff
 - Moved to Deerfield Town Park for 2026
 - Parks and Rec Dept can now provide the insurance, supplies and equipment storage
 - Asking for continued financial support
- Activities - Ongoing
 - Social - Melissa Barlett & Rebecca LaPorte
 - Lisa Badolato - Copper City Happy Hour June 19th - combined even with Roman Runners. First 20 Utica Roadrunners members get a free drink
 - May 15th - Lukins recap - the bartender was a little overwhelmed but it was well attended.
 - August will be planned in July meeting, possibly will be planned in conjunction with Tunnel to Towers. VFW Happy Hour potentially Friday 8/14 with packet pickup
 - Banquet and Awards - Jenna Stefka/Melissa Barlett/Ashley Mancini
 - Begin looking at places that can host 80-100 comfortably
 - Melissa filled out a form for Grow event space but has not heard back, they may be a little overwhelmed with interest. She will follow up next time she is at Grow
 - Racing team/Captains - Andrew Hartnett
 - Make social post asking what members are running
 - Reach out to members for training runs
 - Cazenovia coming up on July 4th
- UR Supported Events
 - **Grateful for Graham 5k** - Amanda Robertello
 - May 2, 2026
 - Waiting on confirmation of all checks in from Phil
 - **Trenton Fish and Game Club Trail Run** - Rob Kapfer
 - August 2, 2026
 - Still doing the socks
 - Pickup scheduled for Sneaker Store
 - **Tunnel to Towers Utica 5k** - Phil Trzcinski/Alex Gonzalez
 - August 16, 2026

- Updates will be provided by Phil at a later date
- Committees
 - Diversity Committee - Melissa Barlett/Michelle McCarrick
 - On Hold no updates
 - Blood Drive - Andrew Rubino
 - No report
- **Administration & Finance – Melissa Barlett**
 - Financial - James Kuny
 - Report was sent via email
 - \$54k going to Grateful for Graham so far, need to confirm with Phil there are no outstanding checks before writing the check from UR to Grateful for Graham
 - There was a single charge on the debit card for \$75 that was unclear. Possibly for the post office box? It will be confirmed against the receipt for the charge for the post office box.
 - Travis needed two checks for Summer Sizzle related payments that were provided
 - Boilermaker mile marker payment - James emailed but has not heard a response at this time. He originally emailed on March 30 requesting an invoice. Andrew will get in touch with Jim. We need to confirm the amount and then put the check in the mail. Believe the cost would be \$2,125 but we are still waiting on an invoice. This reflects the cost for 5 years.
 - Merchandise - Frank Vellone
 - Coordinating storage with Rubino
 - Frank attempted to reach out to Josh at the Sneaker Store but has not been successful in connecting with him at this time
 - Frank planning to go over on Thursday and send him an email and text ahead of time in hopes of meeting up
 - Frank is also planning to fix the press at the Sneaker Store which may be able to be brought to a Dev Run. But it does use a lot of electricity so it might be difficult to run outside. Potential day proposed is the scholarship presentation but do need to nail down a date
 - consider place in trailer for bins? Frank planned to bring them to the Boilermaker expo. Planning on labeling ahead of time. Unsure if we should store the bins in the trailer as it takes up a significant amount of space. Would like to get all merch sorted before or during the expo. If setting up on Thursday, Melissa and Frank will plan to sort then
 - Set up online store with USA Racing

■ singlets (\$30)	■ tshirts (\$5)
■ cow bells (\$3)	■ hats (\$10)
■ blankets (\$25)	■ hoodie (\$20)
 - Equipment and Rental - Phil Trzcinski
 - Report at later date
 - Flag feather stands

- Membership - Rebecca LaPorte
 - 472 members currently
 - 450 June 2025
 - Historically offered a \$10 off membership coupon code for people to register at the Boilermaker. In agreement to continue this tradition. Melissa will activate the coupon code ahead of Boilermaker
- Webpage/Race Calendar - Melissa Barlett & Andy Hartnett
 - Race calendar is up to date
 - Frankie Run has been added to the calendar
 - Melissa will work on adding 2025 dev run results to the archive on the website
- Facebook & PR - Andy Hartnett
 - Need Point person to collect content and send to Michelle for Newsletter
 - Please let Andrew or Melissa know if you are interested
- Newsletter - Michelle McCarrick/ Donna Morreall
 - deadline is 20th of each month
 - Ad Purchases - Herkimer Chamber has a 5k run in September they are interested in purchasing an ad in August. A Facebook ad would run in September.
 - Promos of Award Nominations - no update
 - Nominate members for profiles - email George or Rubino
 - Donna is still learning the role at this time. She will help find content to include in the outline and help with reviewing before distribution to members
 - Coming up in the newsletter - advertising to encourage new board members to join
- Clubs & Organizations Liaisons - Melissa Barlett/Erik Winberg (USATF and RRCA)
 - Club insurance obtained
- Sponsorship - Vacant
 - NYCM sponsor - Andy
 - Doing the 10K for Falling Leaves
 - Updates Re: invoice, social media content, discount code
 - Ten \$10 off discount codes - Andrew will set these up before Boilermaker
 - Confirmed that they are sending a check but we have not received yet
 - On-Brand company update - Rebecca
 - Use this to support each race or individual events
 - Determine with brands might pair well with events
 - Pitch to the brand why they should sponsor your event
 - Possibly get free things
 - Potential for interesting additional swag
 - Need to create individual pitches and follow up
 - Advertise for Sponsorship opportunities in Splitimes
- Non-Profit

- Melissa Updated Non-Profit documentation
 - \$500 per year
 - Ineligible for 2 years
 - Posted to webpage

OLD BUSINESS:

- Tilden Hill Farm Trails - Verona
 - 12 miles of trails open for running, biking, camping
 - Discussion of possible camping, trail run, and brunch event
- T2T Team Shirt Proposal
 - Team decided not to move forward

NEW BUSINESS:

- Utica Run Club - Andrew has reached out to their leaders to connect and welcome and offer support. They typically have runs on Wednesday and Sunday. Were recently featured on KissFM. Originally formed by a group of three friends and has expanded to other people.

ANNOUNCEMENTS:

- Anything for the good of the order?
- Backyard Ultra went well - ended in a Run off between 2 people. Whoever finished the last lap the fastest ended up winning but it went to the very end of the time cap.

Meeting adjourned at 7:21pm 1st R. LaPorte 2nd T. Carlson

Next Meeting: July 13 at 6:15 at Boilermaker Headquarters (unless otherwise notified ahead of the meeting)

Future meeting dates for 2026:

*July 13, August 10, September 14, **October 12, November 9, December 14

*Boilermaker Monday

**Columbus Day