



UTICA ROADRUNNERS BUSINESS MEETING

Monday, July 13, 2026 6:15 pm, Boilermaker Headquarters

Board Attendance: Frank, Melissa, Tommy, Andy, Donna, Andrew, Rebecca, James, Donna, Phil
Meeting called to order at: 6:28pm

Motion to accept minutes from last meeting: 1st R. LaPorte, 2nd T. Carlson

INITIAL BUSINESS

- Congratulations Mason, Rebecca, and Sage!
 - Awards from the banquet were presented

COMMITTEE REPORTS

- **Activities & Events – Erik Winberg**
 - **Races**
 - **Four Race Challenge - Andrew Rubino**
 - Backpack Update
 - Motion to approve the backpacks was completed via email between the June and July meetings
 - At least 6 bags purchased since Falling Leaves opened
 - Needed to sell at least 13 and we are making good progress!
 - Transfer Runners to Falling Leaves and Skeleton Run (79 runners)
 - Melissa will work on this transfer
 - **Save Our Switchbacks - Melissa Barlett**
 - Deciding on date for April 2027
 - No report
 - **Summer Sizzle - Travis Olivera**
 - Date for 2027 (June 20th is Father's Day next year)
 - Request for a 75-80 year age group next year
 - Record numbers of participants this year!
 - Request for safety at the top of the hill to protect runners at the starting section of the race (for at least the first 10 minutes)
 - Request for an additional turn around sign
 - The event did sell out ahead of time (250 participant cap). Melissa will take a look at the settings on his race to ensure it does not happen again in the future. No known reason to have a cap for that event.

- People liked the swag and food this year
- **Falling Leaves** - Andrew Rubino
 - September 27, 2026
 - Registration Opened - \$30 promotion open through the end of the day today
 - 350 registered Boilermaker weekend
 - Contacting sponsors to finalize the back of the shirt
 - Will be reaching out to see if a band would like to play again
- **Skeleton Run** - Rob Kapfer
 - October 18, 2026
 - Registration is open - just over 100 registered so far
- **Run 2 End Hunger** – Rebecca LaPorte Mason Hedeon
 - No update
 - Will be getting boxes from Falling Leaves for packing food donations
- **New Year's Run** – Melissa Barlett
 - Work with Grow and Stride OR Bus to Boonville for 2027
- Virtual Events
 - **FIVE after FIVE** – Melissa Barlett & Andy Hartnett
 - Most shirts distributed, including some at the expo
 - Prize distribution - two swag bundles have been distributed
- Activities - Limited
 - Scholarships - Travis Olivera
 - Scholarship night was a big success!
 - Scholarship presentation area worked well
 - Boilermaker Training Program - Erik Winberg/Peter Angelini/Amanda Hartnett
 - Plans for 2027
 - Wrapped up for the season!
 - Now running on Saturdays at 8am till next season
 - Michelle, Carrie, and Mary Kay have interest in being involved in planning and organizing the program next year
 - Pete is still planning on assisting next year and was instrumental in organizing volunteers for the longer runs
 - Rebecca/Melissa will follow up with Erik about using the space for early season BTP and for his interest in continuing with leading next year
 - People request the routes ahead of time
 - Texting groups organized by Amanda were appreciated by participants
 - Frankie Run was very successful! - 4 water stops, 12 volunteers, and many many participants
 - Boilermaker Expo table and volunteers
 - Sold a TON of merch at the expo - \$853 cash and \$120 venmo
 - The Venmo QR code needs to be updated - James will send updated information to Melissa for printing
 - Next year will schedule a time for new finisher champagne toast
 - Some challenges with dropping off Finish Line supplies but Melissa was overall successful

- Engagement with the bins was good, could use another table at the expo next year
- Grand Prix - Gary LaShure
 - UR singlet for members who participate - tabled for end of season
 - Next event is Sundae Sunday Run
- CNY Running Club Cup - Paige and Mary Ann
 - Advertise and recruit members to participate
 - Next Race is Sundae Sunday Run
- Development Runs - Ashley Mancini
 - Two more official runs to go!
 - Hot Dog night receipt submitted, checks written
 - Shirts are printed, check written for the shirts, Melissa will turn in the check when picking up the shirts
 - Unsupported 6:30pm runs with continue after the official season ends
 - Shirts will be distributed at registration starting this Wednesday
 - Remaining shirts will be on sale at Falling Leaves
- Youth XC Training Program - Nate Getman & Abbie Sutliff
 - Moved to Deerfield Town Park for 2026
- Activities - Ongoing
 - Social - Melissa Barlett & Rebecca LaPorte
 - Copper City June Happy Hour Recap - very well attended by Utica Roadrunners and Roman Runners
 - August Happy Hour - Finalize details for the VFW, Tommy can reach out to Tom Durso and VFW then follow up with Melissa, Andrew, Donna, and Rebecca by the end of the week
 - Banquet and Awards - Jenna Stefka/Melissa Barlett/Ashley Mancini
 - Continued discussion of date and location
 - Melissa will be reaching out to Grow. Also needs to confirm they have audiovisual capabilities. Will be going on an afternoon in the next few weeks
 - Racing team/Captains - Andrew Hartnett
 - Make social post asking what members are running
 - Upcoming runs
 - Discount for Wineglass, email Andy for details and discount code
 - Cazenovia Recap - 5 people participated, the weather was good until the end when there was a downpour
- UR Supported Events
 - **Grateful for Graham 5k** - Amanda Robertello
 - May 2, 2026
 - Finalizing financials
 - **Trenton Fish and Game Club Trail Run** - Rob Kapfer
 - August 2, 2026
 - Andy will make Facebook post promoting
 - **Tunnel to Towers Utica 5k** - Phil Trzcinski/Alex Gonzalez
 - August 16, 2026

- 1100 registered
 - Reaching the final stages of organizing
- Committees
 - Diversity Committee - Melissa Barlett/Michelle McCarrick
 - On Hold no updates
 - Blood Drive - Andrew Rubino
 - No report
- **Administration & Finance – Melissa Barlett**
 - Financial - James Kuny
 - Report Submitted
 - Boilermaker mile marker payment - still working on
 - \$75 debit update - annual fee that we have paid annually for the past few years and is accounted for
 - Summer Sizzle fees have been paid
 - Riggie Run paid the money they owed us from the bundle with Skeleton Run
 - Merchandise - Frank Vellone
 - Bins were very helpful, may need some better labeling to prevent confusion
 - DRun Printing Night recap - 20 shirts were provided to members for free
 - Frank will follow up on setting up an online store of merch for UR members to purchase
 - Equipment and Rental - Phil Trzcinski
 - Flag feather stands - Phil will follow up with A&P on replacements just for the stand
 - Phil is still looking for replacement cases for the step and repeat banners
 - Damage was noted to the side door of the trailer, it's currently very difficult to open. Phil will have it evaluated after the D Run season
 - There is currently a second timing clock in the trailer. One has historically been in the trailer. Both clocks are presently working. One is two sided and one is single sided. The second timing clock was one that was returned to us
 - Trailer was quite messy when visited on the Thursday before Boilermaker. Trailer should be move ready at all times. If you're using any materials move them back to the place where they belong immediately when finished
 - Membership - Rebecca LaPorte
 - 475 members currently
 - 466 July 2025
 - Webpage/Race Calendar - Melissa Barlett & Andy Hartnett
 - Updates For July/Aug
 - Website banner updated for Falling Leaves
 - Will replace D run with Skeleton Run/Riggie Run bundle promotion
 - Facebook & PR - Andy Hartnett
 - No updates

- Newsletter - Michelle McCarrick/ Donna Morreall
 - deadline is 20th of each month
 - Ad Purchases - Michelle working on a system
 - Nominate members for profiles - Donna
 - Members to join board - elections in Nov
 - Start getting the word out to members who might be interested in joining the board. Especially those looking to get their red jackets
 - Additional questions about board membership should be directed to Andrew
- Clubs & Organizations Liaisons - Melissa Barlett/Erik Winberg (USATF and RRCA)
 - Club insurance obtained
- Sponsorship - Vacant
 - NYCM sponsor - Andy
 - Doing the 10K for Falling Leaves
 - Updates Re: invoice, social media content, discount code
 - Ten \$10 off discount codes — Codes are ready; rebate if they already signed up. Andrew will provide Andy with the codes to provide to NYCM
 - Check was received
 - On-Brand company update - Rebecca
 - Use this to support each race or individual events
 - Advertise for Sponsorship opportunities in Splitimes
 - If anyone is interested in taking over Sponsorship that would be helpful
- Non-Profit
 - No current requests

OLD BUSINESS:

- Tilden Hill Farm Trails - Verona
 - 12 miles of trails open for running, biking, camping
 - Discussion of possible camping, trail run, and brunch event
- TNT Updates
 - People are starting to ask Andrew about it
 - Continue to ask Pete to promote and discuss

NEW BUSINESS:

- Boilermaker Recap
 - Shirt sales were very popular and the boxes of merch had good engagement
 - Another table would be helpful for looking through the merch
 - Great engagement with members
 - Lots of volunteers to help fill spots at the table
 - Venmo code needs update - Melissa will work on this
 - Nearly \$1,000 in sales at the expo!
 - Bib Boards with UR logo were also very popular

- The changing tent was popular for use after, are we interested in purchasing a UR one for the travel team?
- Mohawk Valley Hill Striders Picnic
 - Tommy is working on trying to connect with the Mohawk Valley Hill Striders but has not yet been successful, last reached out last week to Katelyn B.
 - August 8th
 - Tommy will promote once he has more information, he is planning to attend
 - They request that you bring a side dish

ANNOUNCEMENTS:

- Anything for the good of the order?
 - Kudos to Melissa, James, and Rebecca for assistance with organizing things around the Boilermaker and assistance with the PO box stuff

Meeting adjourned at 7:57pm 1st F. Vellone 2nd J. Kuny

Next Meeting: August 10, 2026 at 6:15 at Boilermaker Headquarters

Future meeting dates for 2026:

September 14, **October 12, November 9, December 14

*Boilermaker Monday

**Columbus Day